



# Scotts Branch Elementary Reopening Information

8:35 a.m. – 3:35 p.m.

**Introductory statement:** *Scotts Branch created this plan on the guidance and recommendations provided by Baltimore County Public Schools and CDC Reopening guidelines.*

<p><b>Arrival &amp; Dismissal Procedures:</b></p> <p><b>Car Riders:</b> At arrival, visitors will <b>pull up to the side parking lot car loop as directed by the signs and wait for a staff member to greet the student and assist them into the building.</b> At dismissal, <b>school staff will escort students from the school building to their vehicle.</b> Visitors will wait in the vehicle until the staff member brings the student to the vehicle.</p> <p><b>Walkers:</b> Kindergarten and first grade walkers will enter through the side door closest to Rolling Road. Second and third grade walkers will enter through the front entrance. Fourth and fifth grade walkers will enter through the cafeteria entrance. <b>Please make sure you are not leaving your student unattended before 8:35 as we cannot guarantee supervision prior to that.</b></p>	<p><b>Face Covering:</b></p> <ul style="list-style-type: none"><li>• Face coverings are required for all persons in a BCPS facility or vehicle as well as on BCPS property. Face coverings are required during transportation to/from school on a bus as well as outdoors on campuses.</li><li>• Each school, office, and school bus will have a supply of disposable face coverings for students and employees who forget their face covering or whose face covering becomes soiled or damaged.</li></ul>
<p><b>Screening &amp; Stay Home When Appropriate:</b></p> <ul style="list-style-type: none"><li>• All employees and students are expected to screen themselves daily for symptoms of COVID-19.</li><li>• <b>Remain home</b> if you have symptoms, confirmed COVID-19 illness, had recent contact with a person with COVID-19 and/or awaiting test results.</li><li>• Parents will receive a screening checklist and magnet with the screening practices.</li></ul>	<p><b>Social Distancing:</b></p> <ul style="list-style-type: none"><li>• Classroom furniture is arranged to provide 6-foot separation between students, when possible.</li><li>• Reduce gathering of students in any area – refer to changes in arrival and dismissal procedures and movement in the hallways.</li></ul>
<p><b>Hand Hygiene:</b></p> <ul style="list-style-type: none"><li>• Times for handwashing or use of hand sanitizer to include before and after meals, upon arrival to schools' offices and home, before and after use of any shared items, after use of the restroom, after sneezing/coughing and other time hands are contaminated.</li></ul>	<p><b>Breakfast &amp; Lunch:</b></p> <p><b>Breakfast:</b> Students will eat breakfast (an individual bagged meal) in the classroom following social distance guidelines.</p> <p><b>Lunch:</b> Only one grade level at a time will eat in the cafeteria. Three students will be seated per table. Students will have an option to choose a hot or cold meal.</p> <p><b>Virtual Students:</b> Meal service will continue on Mondays and Wednesdays in front of the school at 11:30 a.m.</p> <p style="text-align: center;"><b>ALL MEALS WILL BE NO COST TO STUDENTS</b></p>

<p><b>Supplies &amp; Devices:</b></p> <ul style="list-style-type: none"> <li>• Students must bring their charged device and charger to school each and every day.</li> <li>• Students are not allowed to bring personal devices to school. The school will provide BCPS devices to those students who have never had a BCPS device.</li> <li>• There is a limited number of extra chargers and devices for student use at school.</li> </ul>	<p><b>Visitors:</b></p> <ul style="list-style-type: none"> <li>• To visit a BCPS school, visitors must have an appointment.</li> <li>• Visits will be conducted remotely or outside, whenever possible.</li> <li>• If an indoor visit is required, visitors will be required to wear a face coverings and practice social distancing.</li> <li>• The number of people admitted to the building will be limited.</li> </ul>
<p><b>Attendance</b></p> <ul style="list-style-type: none"> <li>• Hybrid students will be marked present when they attend school on their designated days.</li> <li>• Hybrid students will also be marked present if they attend virtual even on days that they should be at school. We ask that families please abide by the cohort schedules.</li> <li>• Students will be marked present if they are ill/quarantined but still attend school virtually.</li> <li>• Students will be marked absent if they are too ill to attend school virtually or do not show up for class.</li> </ul>	<p><b>COVID Protocols</b></p> <ul style="list-style-type: none"> <li>• Families must contact the school nurse if their child is diagnosed with COVID.</li> <li>• Students who present Covid like symptoms while at school, will be sent to the isolation room. Once contacted by the nurse, families must pick up their child immediately.</li> <li>• Students and staff with a Covid like illness will be quarantined for 10 days unless negative test results are presented.</li> <li>• Students and staff who have COVID will be quarantined for 10 days or until symptoms have subsided. A community notice will be sent.</li> <li>• Students and staff who have been in contact with someone who has COVID, must quarantine for 14 days unless negative test results are presented.</li> <li>• SBES will ensure that students are in the smallest contact circles that are possible. Contact tracing will be ongoing through the use of technology.</li> </ul>